

NOTICE OF MEETING

Governance & Audit Committee

Tuesday 6 November 2012, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: Governance & Audit Committee

Councillor Ward (Chairman), Councillor Wade (Vice-Chairman), Councillors Allen, Ms Brown, Heydon, McCracken, Thompson and Worrall

Independent Member

Gordon Anderson

cc: Substitute Members of the Committee

Councillors Mrs Ballin, Blatchford, Mrs Hayes, Leake, Mrs McCracken and Mrs Temperton

ALISON SANDERS

Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Priya Patel

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Published: 29 October 2012



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AGENDA

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1. Apologies for Absence

To receive apologies for absence and to note the attendance of any substitute members.

2. Declarations of Interest

Members are requested to declare any Personal Interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

3. Urgent Items of Business

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

4. Minutes of Previous Minutes

To approve as a correct record the minutes of the meetings of the Committee held on 25 September 2012.

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5. Annual Audit Letter 2011/12

To receive the Audit Commission's Annual Audit Letter for 2011/12.

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6. Treasury Management Strategy Statement and Annual Investment Strategy - Mid-Year Review Report 2012/13

One of the primary requirements of the code is for the receipt by Full Council of a Mid-Year Review Report of the Treasury Management activities of the authority and for the review of the treasury management strategy by a delegated body. The Committee is asked to consider and review the Mid-Year Review Report and share the report with members of the Full Council.

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7. The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

The purpose of this report is to appraise the Committee of the recently introduced Local Authorities (Executive Arrangements) (Meetings and

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Access to Information) (England) Regulations 2012 (“the Regulations”). The report also seeks authority to amend the Council Constitution to reflect the provisions of the new Regulations, subject to one important caveat relating to the recording of officer decisions.

8. **Internal Audit Assurance Report April - September 2012**

This report provides a summary of Internal Audit activity during the period April to September 2012. It covers work carried out by both internal audit contractors and the in-house team. Any significant developments since the time of writing will be reported verbally to the Committee and included in future assurance reports.

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9. **Date of Next Meeting**

29 January 2013.